

Risk Assessment for Events

RISK ASSESSMENT FOR

EVENTS

Event / Date		Conductive Music Workshop – general Risk Assessment	
Organiser / Name		Dr. Enrico Bertelli	
Date completed			
Date completed			

Hazard list – select your hazards from the list below and use these to complete Part B

Hazards	Tick	Physical / Chemical Hazards	Tick	Environmental Hazards	Tick
	X	Contact with hot or cold liquid / vapour	X	Litter	<input type="checkbox"/>
	X	Contact with hot or cold surface(s)	X	Nuisance noise/ vibration	<input type="checkbox"/>
Objects flying	X	Electric shock / blast	<input type="checkbox"/>	Physical damage	<input type="checkbox"/>
	<input type="checkbox"/>	Hot or Cold environment	<input type="checkbox"/>	Adverse Weather (outdoor events)	<input type="checkbox"/>
Flammable liquids, etc) assessment	<input type="checkbox"/>	Hazardous / Chemical substance (complete a COSHH Assessment)	<input type="checkbox"/>		
	<input type="checkbox"/>	Fire (extinguishers must always be present)	<input type="checkbox"/>	Additional Hazards identified or Permits required (please list)	
High voltage	<input type="checkbox"/>	Live Electrical Working (Permit Required)	<input type="checkbox"/>		
Stroboscopic lights	<input type="checkbox"/>	Stroboscopic Lights (flashing lights) (warning signs to be erected)	<input type="checkbox"/>		
	X	Laser light (Class 1 or 2)	<input type="checkbox"/>		
Confined spaces	<input type="checkbox"/>	Noise	<input type="checkbox"/>		
Loose objects	<input type="checkbox"/>	Vibration	<input type="checkbox"/>		

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power (ceilings)	<input type="checkbox"/>	Smoke/Dust/Fumes	X	
	X	Explosive release of stored pressure	<input type="checkbox"/>	
required)	<input type="checkbox"/>	Asbestos present (ask Facilities Manager responsible for the site)	<input type="checkbox"/>	
required)	<input type="checkbox"/>			
cranes, (c)	<input type="checkbox"/>	Health Hazards	Tick	
ment or	<input type="checkbox"/>	Disease/Infection	<input type="checkbox"/>	
8 years of	X	Physical fatigue (unusual working patterns, night working, lack of food/water etc)	<input type="checkbox"/>	
		Static body posture (standing for long periods)	<input type="checkbox"/>	
		Repetitive action	<input type="checkbox"/>	
		Stress	<input type="checkbox"/>	
		Extra medical issues adding further risk (please list)	<input type="checkbox"/>	

Risk Matrix – use this to determine risk for each hazard i.e. how bad and how likely

Severity of Harm	Likelihood of Harm		
	Unlikely	Possible	Probable
and bruising, irritation, headaches, etc	Very low	Low	Medium
ts, burns, minor fractures, etc	Low	Medium	High
ures, poisonings, multiple & fatal injuries etc	Medium	High	Extremely high

Who exposed	Risk	Control measures	Observations and additional comments	
List who might be harmed from this	For each hazard, decide level of	For each hazard, list the measures you will be taking to minimise the risk identified		For each decide le

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activity esp. 'at risk groups' e.g. <i>staff, public, children, disabled, elderly etc.</i>	risk as if you were to do the activity without your controls	e.g. <i>appointing competent persons, training received, use of personal protective equipment, provision of first aid, etc.</i>		once all are in place
Students	Very Low	Supervise students		Very Low
Students	Very Low Very Low	Demonstrate and supervise. Advise of safe handling procedures		Very Low Very Low
Students	Medium	Demonstrate and supervise. Advise on safe handling procedures		
Students	Very Low	Supervise students		Very Low
Students	Very Low	Supervise students		Very Low
Students	Very Low Very Low	Clear up floor and tables Know all allergies beforehand. Provide means of washing		Very Low Very Low

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Who exposed List who might be harmed from this activity esp. 'at risk groups' e.g. <i>staff, public, children, disabled, elderly etc.</i>	Risk For each hazard, decide level of risk as if you were to do the activity without your controls	Control measures For each hazard, list the measures you will be taking to minimise the risk identified <i>e.g. appointing competent persons, training received, use of personal protective equipment, provision of first aid, etc.</i>	Observations and additional comments	For each decide level of risk once all controls are in place
Students	Very Low	Take regular breaks		Very Low
Students	Very Low	Supervise students		Very Low